

DO NOT ALTER THESE TAX FORMS

By law, taxes are due based on filings with the Surplus Line Association of Illinois. The numbers on this tax form reflect those filings. **DO NOT CHANGE THESE NUMBERS** without first contacting the Association. Your check must match the amount preprinted on this form. The Department of Insurance (DOI) has indicated electronic signatures on the statements are acceptable.

FAILURE TO FILE RESULTS IN FINES

Even if no tax is due, a fine of up to \$500 will be assessed for failure to file or late filing. Fines are even higher if tax is owed. Statements *cannot be emailed* to the DOI. When sending in your tax forms and payments, it is advisable to use a service that will provide proof of mailing and proof of delivery. **Keep proof of mailing** in your file since online proof is usually deleted after a few months.

FILING CHECKLIST

- ☐ Sign the statement-electronic signature is OK. Keep one copy for your files.
- ☐ File statement, unaltered, by the due date, even if no tax is due.
- ☐ Do not send statements to the SLAI. Send them to the address on the statement:

Tax and Fiscal Services Section
Illinois Department of Insurance
P.O. Box 7087
Springfield IL 62791
- ☐ Include your check if you owe tax. Put your NPN on the check. Online Payment is not available.
- ☐ Use a service that provides proof of mailing & delivery. Save your proof.

QUESTIONS

Contact
Surplus Line
Association
of Illinois
(312) 263-1993
membership@slai.org